



DAILY CONSTRUCTION REPORT

Project Title: _____

Contractor: _____ Report By: _____

Date: _____ Day: _____ Report No.: _____

Weather

| | | | |
|---|--------------------------|---|--|
| <p>Temperature</p> <p>Temperature: _____</p> <p>Notes</p> | <p>Conditions</p> | <p>A.M.</p> <p><input type="checkbox"/> Partly Cloudy</p> <p><input type="checkbox"/> Cloudy</p> <p><input type="checkbox"/> Windy</p> <p><input type="checkbox"/> Rain</p> <p><input type="checkbox"/> Snow</p> <p><input type="checkbox"/> Other _____</p> | <p>P.M.</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> |
|---|--------------------------|---|--|

Workmen/Visitors

| | TOTAL | | TOTAL | | TOTAL | TOTAL |
|--------------------|-------|-------------------|-------|----------------------|-------|----------------------|
| Abatement | _____ | Field Staff | _____ | Plasterers | _____ | Others: (list trade) |
| Balancing | _____ | Finish Carpenters | _____ | Plumbers | _____ | Technicians |
| Carpenters | _____ | Flooring | _____ | Roofers | _____ | _____ |
| Caulking | _____ | Insulator | _____ | Sheet Metal | _____ | _____ |
| Ceiling | _____ | Iron Workers | _____ | Sheet rockers/Tapers | _____ | _____ |
| Concrete Finishers | _____ | Laborers | _____ | Sprinkler | _____ | _____ |
| Control | _____ | Landscapers | _____ | Tile Setters | _____ | |
| DDC | _____ | Masons | _____ | Watchmen | _____ | |
| Electricians | _____ | Operators | _____ | Windows | _____ | |
| Elevator | _____ | Painters | _____ | | | |
| | | | | | | TOTALS: |

VISITORS TO THE SITE

TEST/INSPECTIONS



Safety

| Hot Work Activities: (Hot Work Supervisor) | | |
|--|-----------------|-------------------------------|
| <u>Time</u> | <u>Activity</u> | <u>Personnel for Activity</u> |
| | | |

Accidents, Injuries, or Unusual Events

Progress of Work

Key Activities



Items Accomplished

Meetings and Significant Decisions

Unresolved Issues/Factors Contributing to Delay

Other Notes

Foreman Signature: _____ Date: _____

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